

## PERSONNEL TRANSFER

The East Baton Rouge Parish School Board may transfer any teacher or other employee, including personnel employed as principals and supervisors, upon the recommendation of the Superintendent, from one position, school or grade to another. Written notice of the transfer shall be given to the teacher or employee as soon as practicable. Such transfer shall be without loss of status or violation of contract and shall not be for political or personal reasons. The Board may transfer any teacher only in accordance with applicable state law.

All personnel involuntarily reassigned to a lesser position than previously held shall have their salary unchanged. Such personnel shall be placed in the salary schedule appropriate to the new position and there shall be no increase in salary until the salary in that schedule is at least equal to their present salary.

### VOLUNTARY TRANSFER

Persons employed by the Board who voluntarily request a transfer to another location or position shall submit a request to the Superintendent in writing. Careful consideration shall be given to all such requests for transfer, but decisions concerning transfer shall be based on the needs of the school district first and the needs of the employee second. Should a person request reassignment to a lesser position, such personnel, upon reassignment, shall be placed in the salary schedule at the level of the new position.

The Superintendent shall make a recommendation to transfer persons when it is determined to be in the best interest of the school system.

Ref: La. Rev. Stat. Ann. ' ' 17:81, 17:443.