

## PROFESSIONAL FACULTY MEETINGS

The East Baton Rouge School Board considers professional faculty meetings to be essential to efficient and effective school operation and often provide a mechanism for problem solving and input to the decision making process. The number, time, place and subject matter to be communicated or discussed shall be determined by each principal, but at least one professional faculty meeting per month shall be required. All schools should be conducting planned faculty study in accordance with the School Improvement Plan, which is submitted to central office personnel.

Before each faculty meeting held regarding professional development, the principal of each school shall send a copy of the agenda to the Superintendent or designee for approval. In addition, the principal may be required to submit copies of sign-in sheets upon completion of the professional development meeting.

Teachers are required to attend all professional faculty meetings unless they obtain prior approval from the principal.